

## Complete the Following Application Worksheet & Fax it to (800) 840-5404

## **BUSINESS INFORMATION** LEGAL BUSINESS NAME: \_\_\_\_\_ DOING BUSINESS AS: \_\_\_\_\_ LOCATION ADDRESS: \_\_\_\_\_ CITY/STATE/ZIP: \_\_\_\_ BUSINESS PHONE: FAX: BUSINESS EMAIL: MERCHANT URL: WWW. BUSINESS TAX FILING (PLEASE HIGHLIGHT OR CIRCLE) Closely Held Corp. Publicly Held Corp. Ltd Liability Corp. Sole Proprietorship Partnership General/Ltd. Sub-Chapter S Non-Profit SERVICES/PRODCUTS: FED ID#: \_\_\_\_\_ TAX FILING NAME: \_\_\_\_\_ STATE FILING: \_\_\_ YEAR BUSINESS STARTED: LENGTH OF CURRENT OWNERSHIP: YEARS MONTHS ARE YOU CURRENTLY PROCESSING CREDIT CARDS? YES NO NAME OF CURRENT PROCESSOR: IF NO AND THE BUSINESS HAS BEEN IN OPERATION FOR 3+ MONTHS, REASON FOR NOT ACCEPTING CREDIT CARDS: RETURN POLICY: IF STATED ON WEBSITE, PLEASE INDICATE URL ADDRESS: PROCESSING METHOD (MUST EQUAL 100%) CARD PRESENT: % CARD NOT PRESENT % WHEN YOU ACCEPT THE CREDIT CARD WHEN DOES THE CUSTOMER RECEIVE THE PRODUCT OR SERVICE: SAME DAY: \_\_\_\_\_ OR # OF DAYS, INCLUDING SHIPPING TIME: VISA/MASTERCARD/DISCOVER: ANTICIPATED MONTHLY CREDIT CARD VOLUME: ANTICIPATED AVERAGE PAYMENT CARD TICKET: ANTICIPATED **HIGHEST** PAYMENT CARD TICKET: **AMERICAN EXPRESS:** ANTICIPATED MONTHLY CREDIT CARD VOLUME: ANTICIPATED AVERAGE PAYMENT CARD TICKET: ANTICIPATED **HIGHEST** PAYMENT CARD TICKET: CREDIT HISTORY: HAVE YOU OR THE BUSINESS BEEN A PARTY TO ANY CLAIMS OR LAW SUITS? YES NO BANKRUPTCY? YES NO BANK NAME: \_\_\_\_\_ BANK CONTACT: \_\_\_ BUSINESS ACCOUNT NUMBER: **PERSONAL INFORMATION** (of all owners of 25% or more) OWNER/OFFICER NAME: \_\_\_\_ HOME ADDRESS: HOME PHONE OR CELL: \_\_\_ EMAIL: DOB: \_\_\_\_/\_\_\_ SSN: \_\_\_-\_

OWNER/OFFICER NAME: \_\_\_\_ HOME ADDRESS:

HOME PHONE OR CELL: \_\_\_\_\_ EMAIL: \_\_\_\_\_\_

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